

Corporate Asset Sub-Committee - Work Programme 2017 and 2018

Meeting:	22/5/2017	13/7/17	5/10/17	22/11/17	13/2/18
Sustainable Management of the Corporation's Operational Property Portfolio					
Agreeing the Corporate Asset Management Strategy	New strategy for 2017-2020		CS Business Plan 2017/18 - Q1	Additional Capital Funds for City Fund Properties	CS Business Plan Progress and risk register - Q3
Reviewing and overseeing Asset Management Practices	New CS Business Plan for 2017/18 - Final	Strategic Asset Management Progress Report	CS Departmental Risk Register	CS Business Plan and risk register Progress - Q2	
Reviewing and overseeing Facilities Management practices	Review of Facilities Management - Service Based Review progress report	Review of Facilities Management - Service Based Review progress report	Annual Report on Operational Property Portfolio	Review of Facilities Management and Asset Management - Service Based Review progress report	Review of Facilities Management - Service Based Review progress report First Registration of the City Corporation's Freehold Titles - Update
Maintaining Property Database and Asset Register		Operational Property Portfolio Report 2017	Operational Property Portfolio – third Party agreements		Business Planning Process for 2017/18 and Standing Order 55
Monitoring effective use of property	Operational Property Review – progress report Operational Property Review – Incentivisation Beech Street – Property Uses Rabbits Road Bridge Plot – Disposal	Update on implications of new Housing and Planning Act and efficiency of the operational portfolio	Operational Property – Incentivisation and imputed rent		
Oversight of management of operational leases		Update on operational leases (leases in and leases out) and third party occupation			Update on operational leases (leases in and leases out) and third party occupation

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Upkeep, maintenance and furnishing of operational properties not within the remit of another Service Committee.					
	AWP Progress Report Barbican Centre Capital Cap Progress Report St Lawrence Jewry – GW3/4 Guildhall Pinnacle Repairs – Gateway 5 Walbrook Wharf Utilisation report	Guildhall Utilisation Report Provision of lavatories and cloakroom facilities for Members and Guildhall Guests – GW3 report	AWP Progress Report. Barbican Centre Capital Cap Progress Report Old Freeman's Association Memorial Clubhouse, Ashted Country Park Subsoil Land Transfer (Bank Underground Station) London Wall Car Park	AWP Progress Report Barbican Centre Capital Cap Progress Report	AWP Progress Report Barbican Centre Capital Cap Progress Report Heritage at Risk Register Annual Report
To monitor major capital projects relating to operational assets					
	Police Accommodation Plan Update Security Projects Update	Operational Property Capital Projects – update report	Gateway Zero Capital Project-implementation plan Guildhall Walbrook Wharf Asset Management Plan		Operational Property Capital Projects – update report
Recommending the annual programme of repair and maintenance works					
			Cyclical Works Programme Bid for 2018/19		
Responsibility for strategies, performance and monitoring initiatives in relation to energy.					
	Annual Energy Performance Update for 2016/17 Citigen Management Board		Annual Energy and Performance Update Report/Future Energy Performance Targets	Energy Performance Update for 2017/18 – Q1 and Q2 Citigen 2016/17 Annual Report Citigen Contract Renewal – Progress Update	Energy Performance Update for 2017/18 – Q3
Monitoring and advising on bids for Heritage Lottery Funding					
					Summary of Lottery Fund Bids annual report

